

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



February 19, 1982

ALL-COUNTY LETTER NO. 82-15

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: DESTROYING RECORDS OF APPLICATION

REFERENCE: WELFARE RECIPIENTS LEAGUE v. WOODS -(Immediate Need)

This notice is to inform you of a recent development in the above referenced court case. On February 6, 1982 the court issued a preliminary injunction ordering the Department of Social Services to refrain:

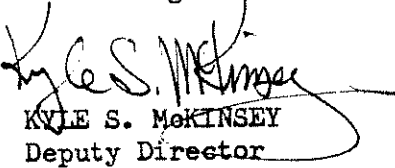
"From destroying, or allowing to be destroyed, the records of application of all AFDC recipients who, as a result of that application, were ultimately determined to be eligible and whose beginning date of aid was determined to be the first of the month following the date of application pursuant to Manual of Policies and Procedures 44-317.12."

The Preliminary Injunction also orders the Department to instruct each County Welfare Department to comply with its terms.

Pursuant to that order, you are hereby instructed not to destroy or allow to be destroyed any open or closed case records in your possession as of the date of this notice, in which the beginning date of aid was the first of the month following the date of application. You should flag or otherwise identify all continuing and prospective cases in which the beginning date of aid was/will be the first of the month following the date of application.

We will keep you informed of further developments relating to this court case.

If you have any questions concerning this matter, please contact your AFDC Management Consultant at (916) 445-4458.

  
KYLE S. MCKINSEY  
Deputy Director

cc: CWDA  
GEN 654 (9/79)